



The LaBiche
ARCHITECTURAL GROUP, INC.

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October 28, 2024

Tyler County Commissioners Court
Judge Milton Powers
100 W. Bluff, RM #105
Woodville, TX 75979

Project: Restoration Tyler County Courthouse – Interior and Exterior Doors

Re: Proposal for Architectural Services

Dear Judge Powers,

We appreciate the opportunity to submit this proposal for Architectural Services for the referenced project for your approval. The LaBiche Architectural Group, Inc. (hereinafter “Architect”) shall provide to Tyler County Commissioners Court, (hereinafter “Client”) the services described below for the compensation described below. This proposal is based upon our discussions during our meeting on Thursday, October 17, 2024 in which we met with Tyler Co. Historical Commission members Mary Hall & Sarah Clymer.

PROJECT INFORMATION:

The project, as we understand it, is to replace the north entry doors on the 1st and 2nd floors and the 2nd floor interior doors to the Clerk’s offices as indicated on the attached floor plans.

SCOPE OF WORK:

The Architect and the Architect’s consultants shall perform those services described below:

Scope of Work

A. Items of work to be considered by Client:

1. Restoration of the 4 doors indicated on the attached floor plan windows which were not restored in Phase II.

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B. Scope of Work

1. Provide Construction Documents for the work identified in Scope of Work.
2. Secure THC approval of project scope.
3. Provide Construction Administration during the Construction period.
4. Provide THC with a final report upon completion of the work.
5. Provide the County with copies of any and all documents prepared under this contract, including, but not limited to reports, plans, correspondence to and from the Texas Historical Commission, statements, forms, etc.

TERMS

Architect shall not provide Structural, Mechanical, Electrical and Plumbing Engineering services for the project.

COMPENSATION:

The scope of work outlined above will be performed for a fixed fee of **Twenty Thousand Dollars (\$20,000.00)**, plus reimbursable expenses and distributed as follows:

- ☐ Additional Services requested by Client will be charged hourly per the fee schedule attached.
- ☐ Reimbursable expenses shall include all printing required for the project. Other expenses shall be approved by Owner prior to expenditures. Cost of reimbursable expenses shall be billed at 1.25 times the expenditure.

We have assembled this proposal based on our understanding of the specific needs related to this project. If you are in agreement with the terms and qualifications of this proposal, please sign one copy and return to us.

Respectfully,



Dohn H. LaBiche, FAIA

Approved By:

Judge Milton Powers, County Judge

Date

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HOURLY RATE SCHEDULE

<u>PERSONNEL</u>	<u>HOURLY RATE*</u>
Principal	200.00
Senior Project Architect	175.00
Project Architect	150.00
Intern Architect II	100.00
Draftsman	60.00
Interior Finish Consultant II	85.00
Secretarial	75.00

*The rates for services of the Architect as set forth in this Agreement shall be adjusted in accordance with their normal salary review practices.

The Texas Board of Architectural Examiners has jurisdiction over complaints regarding the professional practices of persons registered as architects in Texas.

*Texas Board of Architectural Examiners
P.O. Box 12337
Austin, TX 78711-2337
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